



For restrictions from 08 November 2021  
until further advice

# COVID-19 Safety Plan

## Sydney International Regatta Centre (SIRC)

This COVID-19 Safety Plan allows for you to detail the local actions you will undertake to maintain a safe environment for staff, contractors, clients and all visitors to SIRC

This is a living document, and you will need to amend the plan in the future, as restrictions or advice changes.

This plan is the local response to the **Office of Sport COVID-19 Safety Operations Plan for Centres and Venues** and in completing this template you should draw on this plan to create actions for SIRC

SIRC staff and hirers must follow the current COVID-19 Public Health Orders and manage risks to staff and other people in accordance with Work Health and Safety laws.

**SIRC is categorised as a recreation facility (major) under the Public Health (COVID-19 General) Order 2021**

CENTRE / VENUE	
Venue Name:	Sydney International Regatta Centre (SIRC)
Plan completed by:	Danielle Endycott – Venue Manager
Approved by (Director):	Michael Toohey

## REQUIREMENTS FOR SIRC OPERATION

This document sets out the actions put in place to keep clients, staff, and contractors safe. All actions outlined within this document should be consistent with the guidelines listed in the Office of Sport's *COVID-19 Safety Operations Plan for Centres and Venues*. The following are **MINIMUM REQUIREMENTS**, to consider the specifics of each site and activity in relation to the Public Health Order in force from time to time.

SIRC follows all recommendations made by the NSW Department of Health, and complies with the current NSW Public Health Orders

Due to the changing nature of the COVID-19 Pandemic, SIRC is dedicated to assisting all Event Organisers in the planning of their events to ensure all events comply with the current NSW Public Health Order. It is understood that bookings may change or be cancelled as a result of COVID-19 and these situations will be discussed and managed on a case-by-case basis.

This Plan

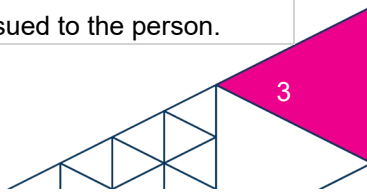
- outlines the mandatory steps to prevent infection and control of COVID-19, based on NSW Health recommendations.
- is an operational protocol for SIRC staff and users setting out how they will operate under the current Public Health Order(s)
- is a resource for external organisations and clubs to develop their COVID-19 safety plans.

All roadmap freedoms are for fully vaccinated people only.

[For the latest information visit the COVID-19 pages on nsw.gov.au](#)

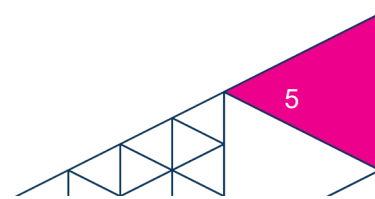
REQUIREMENTS	ACTIONS
<b>RULES AND RESTRICTIONS</b>	
<b><i>What's New</i></b>	<p>SIRC is currently open to the public following the guidelines in the NSW Government Roadmap to Recovery.</p> <p>The Office of Sport's Sport and Recreation Centres and Olympic Venues are operating under the NSW Government requirements to ensure a COVID-19 safe environment. Further detail is available at:</p> <ul style="list-style-type: none"><li>• <a href="#">Public Health (COVID-19 General) Order 2021</a></li><li>• NSW Chief Health Officer approved <a href="#">COVID-19 Safety Plans</a></li><li>• <a href="#">COVID-19 rules</a>.</li></ul> <p>The purpose of this COVID-19 Safety Plan (the Plan) is to provide a framework for the safe recommencement of operation of the NSW Sport and Recreation Centres (the Centres) and Olympic Venues, in adherence with expert advice from NSW Health.</p> <p>This COVID Safety Place for SIRC should be read in conjunction with the Office of Sport Operational plan for Centre and Venues as posted on the Office of Sport Website <a href="#">available here</a>.</p> <p>For the purpose of the Safety Plan, the Office of Sport's Olympic Venues <b>are classified as recreation facilities (major)</b> as defined in the <a href="#">Public Health (COVID-19 General) Order 2021 (nsw.gov.au)</a>.</p>

<p><b>SIRC Maximum Number of Persons Guidelines</b></p>	<p>The Sydney International Regatta Centre will operate under the Public Health Orders classification as a Recreation Facilities (major), therefore the following maximum number of persons permitted on premises applies</p>
	<p><b>Maximum number of persons—recreation facilities (major)</b></p>
	<p>The occupier of premises in the general area that is an outdoor recreation facility (major) must ensure the maximum number of persons on the premises does not exceed the greater of—</p>
	<ul style="list-style-type: none"> <li>a) the total of— <ul style="list-style-type: none"> <li>i. 100% of the fixed seating capacity of the facility (where admission is controlled by way of a ticket), and</li> <li>ii. the number of persons equal to 1 person per 2 square metres of space of any unfixed seating areas of the facility,</li> </ul> </li> <li>b) the number of persons equivalent to 1 person per 2 square metres of space in the facility</li> </ul>
	<p>Indoor Recreation Facility (major)</p> <ul style="list-style-type: none"> <li>• The number of persons equal to 100% of the fixed seating capacity of the facility, may be relied on only when admission to the premises is by way of a ticket, and all persons are assigned to a specific seat, or</li> <li>• The number of persons equivalent to 1 person per 2 square metres of space in the facility</li> </ul>
	<p>Resources to develop COVID-19 safety plans are available <a href="#">here</a>.</p>
	<p>More information is available in the current <a href="#">Public Health (COVID-19 General) Order 2021</a></p>
	<p><b>Community Sport Gatherings</b></p> <p>All community sport gatherings held at recreation facility (major) must have</p> <ul style="list-style-type: none"> <li>• a COVID-19 Safety Plan</li> <li>• enough space to accommodate 1 person per 2 square metres.</li> </ul>
	<p>These gatherings includes training, competition and outdoor recreation activities</p>
	<p>More information is available in the current <a href="#">Public Health (COVID-19 General) Order 2021</a></p>
	<p>All key definitions are outlined in <b>Attachment 1</b></p>
<p><b>Vaccination Guidelines</b></p>	<p>Until 15 December 2021, all eligible staff, clients, visitors, and contractors must be fully vaccinated in order to enter the Sydney International Regatta Centre</p> <p>SIRC staff must be fully vaccinated to attend work.</p> <p>A fully vaccinated person <a href="#">means</a> a person who</p> <ul style="list-style-type: none"> <li>a) has had 2 doses of a COVID-19 vaccine, or</li> <li>b) has a medical contraindication certificate issued to the person.</li> </ul>

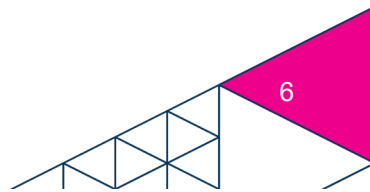


	<p>For SIRC, a person under 16 years of age and who is not fully vaccinated is not permitted on the premises unless the person is accompanied by a member of their household who is fully vaccinated.</p> <p>Details of how to show proof of COVID-19 vaccination are available <a href="#">here</a></p>
<p><b>Staff responsibilities</b></p>	<p>Staff will follow the obligations of the <a href="#">Public Health (COVID-19 General) Order 2021 (nsw.gov.au)</a>, this Safety Plan and the Office of Sport's <b>COVID-19 Returning to the workplace</b> policy.</p> <p>Staff are not responsible for enforcing the Public Health Order beyond reminding site visitors of their legal obligations. Where a member of the public, visitor or contractor refuses to comply with their legal obligations, staff must call the NSW Police.</p>
<p><b>Visitors' responsibilities</b></p>	<p>Visitors are required to follow all directions and request issued by facility staff.</p>
<p><b>Hirers Responsibilities</b></p>	<p>All activities at SIRC must be undertaken in strict compliance with the following:</p> <ul style="list-style-type: none"> <li>a) <a href="#">Public Health (COVID-19 General) Order 2021 (nsw.gov.au)</a></li> <li>b) NSW Chief Health Officer approved <a href="#">COVID-19 Safety Plans</a></li> <li>c) <a href="#">COVID-19 rules</a>.</li> </ul> <p>Primary responsibility for ensuring the group's compliance with these requirements rests with the group organiser and the participants. Booking Organisers are responsible for ensuring their group complies with the current <a href="#">Public Health (COVID-19 General) Order 2021 (nsw.gov.au)</a>, observes the COVID-19 Safety Plans and supplies Personal Protective Equipment (PPE) to protect their participants and others. (e.g., masks, hand sanitiser, gloves).</p> <p>Booking Organisers must -</p> <ul style="list-style-type: none"> <li>• have a COVID-safety plan to help manage the safety of their activity. Template plans/checklists are available from <a href="#">COVID Safe business   NSW Government</a></li> <li>• submit the plan to the venue prior to the booking commences</li> <li>• be able to produce an up-to-date version of the COVID-safety plan, meeting the requirements of the Public Health Order in force at that time, if requested to do so by any Office of Sport employee.</li> </ul> <p>Venue Management personnel may monitor the numbers within any allocated areas / zones. If group sizes are being exceeded or other COVID-safe measure being ignored, at the discretion of Management, a SINGLE WARNING may be given or for serious / further breaches ALL MEMBERS OF THE GROUP may be asked to leave.</p> <p>Group organisers and activity supervisors are responsible for making sure that every member of a group conducts themselves in a COVID-safe manner.</p>

<b>SIRC Opening Hours</b>	<p>SIRC is currently open for Outdoor recreation 7 days a week from 6:30am – 7:30pm (entry gates close at 6:30pm).</p> <p>SIRCs COVID-19 testing clinic, operated by Laverty, is open 7 days a week from 9am-4pm</p>
<b>Fitted Face Coverings</b>	<p>Fitted face coverings must be worn by persons aged 12 years and above while:</p> <ul style="list-style-type: none"> <li>• In indoor area of premises</li> <li>• When dealing directly with members of the Public</li> <li>• Working within a hospitality Venue</li> </ul> <p>A fitted face covering must be worn so it covers the person's nose and mouth.</p> <p>More information about Face Masks can be found <a href="#">here</a></p>
<b>SIRC Social Distancing Measures</b>	<p>SIRC adopts the below Key Protocols regarding social distancing:</p> <ul style="list-style-type: none"> <li>• Staff, participants, and hirers must practice physical distancing through reducing close physical contact and good personal hygiene must be always practiced. This means people: <ul style="list-style-type: none"> <li>• Avoid physical greetings such as handshaking, hugs, and kisses</li> <li>• Keep 1.5 metres away from others where possible</li> <li>• Do not enter crowded spaces</li> <li>• Practise good hygiene</li> <li>• Must stay at home if they have any cold or flu symptoms.</li> <li>• Seek medical advice and get tested for COVID-19</li> </ul> </li> </ul>
<b>SIRC Cleaning Protocols</b>	<p>Venue and Cleaning contractor have consulted and developed a schedule for routine cleaning and additional 'touch point cleaning in areas of the venue being utilised. VDG have appropriate PPE for their staff when performing cleaning duties. (<b>Attachment 3</b>)</p> <p>During events, additional cleaning is scheduled based on the requirements of the Event Organisers.</p> <p>Hand Sanitiser has been provided in key locations throughout the Venue, it is 70% alcohol-based (<b>Attachment 4</b>)</p>
<b>SIRC Check In Requirements</b>	<p>All staff, contractors, and visitors upon arrival, need to sign in using the Service NSW QR code system and Venue check in system at the Venue Operations Centre</p> <p>SIRC has also registered as a COVID Safe Business and displayed all signage notifying visitors.</p> <p>On Event Days the Event Organisers are responsible for obtaining the contact details of all the participants attending their booking and required to keep this data on file for a period of at least 4 weeks.</p>



**ATTACHMENT 3:** Cleaning Contractor level of service  
**ATTACHMENT 4:** Sanitiser Plan and Locations – Staff and General



## ATTACHMENT 1 – KEY DEFINITIONS

**Approved COVID-19 Safety Checklist** for premises or an event means the COVID-19 safety checklist

- (a) Approved by the Chief Health Officer for the premises, and
- (b) Published on the NSW Government website, and
- (c) As in force for the time being.

**Community Sporting Activity** includes a training session or competition for a community sporting activity.

**Contact Details** for a person visiting or entering premises, means

- (a) The person's name, and
- (b) The person's telephone number or email address, and
- (c) The time at which the person entered the premises.

**Controlled Outdoor Public Gathering** means an outdoor public gathering, in an area

- (a) That is enclosed or bounded by fencing or another form of barrier, and
- (b) Access to which is controlled by way of a ticket, and
- (c) In relation to which all persons, other than persons engaged in work, are assigned to specific seats or to a seating area.

**COVID-19 Safe Outdoor Public Gathering** means an event that is a public outdoor gathering that

- (a) Develops at COVID-19 Safety Plan for the event, and
- (b) Complies with the plan, and
- (c) Keeps a copy of the plan on the premises at which the event is being held during the event, and
- (d) Makes the plan available for inspection, if requested to do so, by
  - a. An authorised officer, or
  - b. A police officer.

**COVID-19 Safety Plan** for a premises or event, means a plan that addresses the matters required by the approved COVID-19 Safety Checklist.

**Fitted Face Covering** means a mask or other covering that

- (a) Fits securely around the face, and
- (b) Is designed or made to be worn over the nose and mouth to provide the wearer with protection from infection.

**Fully Vaccinated Person** means a person who

- (a) Has had 2 doses of a COVID-19 vaccine, or
- (b) Has a medical contraindication certificate issued to the person.

**Indoor Area** includes an area in a building or structure, whether or not temporary, which has a roof, ceiling or other top covering, but does not include an area with at least 2 sides open to the weather.

**Recreations Facility (major)** means a building or place used for large-scale sporting or recreation activities that are attended by large numbers of people whether regularly or periodically, and includes theme parks, sports stadiums, showgrounds, racecourses and motor racing tracks.

**Significant Event** means

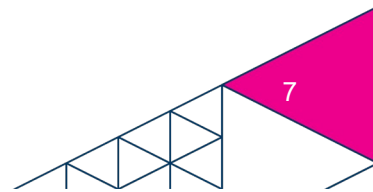
- (a) A funeral or memorial service, or
- (b) A wedding service, or
- (c) A gathering following a funeral or memorial service or wedding service.

**Unvaccinated Adult** means a person who

- (a) Is more than 16 years of age, and
- (b) Is not a fully vaccinated person.

**Vaccination Evidence** for a person means

- (a) Evidence from the Australian Immunisation Register that the person has had 2 doses of a COVID-19 Vaccine, or
- (b) A medical contraindication certificate issued to the person





# SYDNEY INTERNATIONAL REGATTA CENTRE

## Centre Map 1





# SYDNEY INTERNATIONAL REGATTA CENTRE

## Centre Map 2



Area Zone	Enhanced Touchpoint Sanitising	
		Daily
All Buildings	Surface / Touchpoint	Task Description
BBQ	<b>BBQ</b> Light and power point switches Vending Machines Dining Area Tables Dining Area Chairs Benches	Wiping and disinfecting of surfaces utilising hospital grade disinfectant
Bin Stations	<b>Bin Tops &amp; Handles</b>	Wiping and disinfecting of surfaces utilising hospital grade disinfectant
Boatshed and Pavilion Toilets	<b>Entry Door handle / stainless steel plates</b> Light and power point switches Soap dispensers Toilet flush buttons Toilet paper dispensers Toilet seats Toilet doors and locks Splash walls Sanitary Bins Tap handles	Wiping and disinfecting of surfaces utilising hospital grade disinfectant
Drinking Fountains	<b>Drinking fountain handles</b>	Wiping and disinfecting of surfaces utilising hospital grade disinfectant
Event Operations Centre	<b>Entry Door Handles</b> Office Chairs (non-upholstered) Office Chairs (upholstered) PC Monitors PC Towers Keyboards PC Mice Headsets Curtains & Blinds Door Frames AC Controller Door knob/handles Tables/desks Telephones Partitions	Wiping and disinfecting of surfaces utilising hospital grade disinfectant
Finish Tower	<b>Entry Door Handles</b> Office Chairs (non-upholstered) Office Chairs (upholstered) PC Monitors PC Towers Keyboards PC Mice Headsets Curtains & Blinds Door Frames AC Controller Doorknob/handles Tables/desks Telephones Partitions	Wiping and disinfecting of surfaces utilising hospital grade disinfectant
Function Rooms	<b>Entry Door Handles</b> Office Chairs (non-upholstered) Office Chairs (upholstered) PC Monitors PC Towers Keyboards PC Mice Headsets Curtains & Blinds Door Frames AC Controller Doorknob/handles Tables/desks Telephones Partitions <b>Fridges (external handles)</b>	Wiping and disinfecting of surfaces utilising hospital grade disinfectant
Grandstand	<b>Seats</b> <b>Handrails</b>	Wiping and disinfecting of surfaces utilising hospital grade disinfectant

Maintenance Shed	<p>Entry Door handle / stainless steel plates  Light and power point switches  Storage Racks  Fridges externally (Handles)</p>	<p>Wiping and disinfecting of surfaces utilising hospital grade disinfectant</p>
Multi-Purpose Hut	<p>Door handles  Light switches  Furniture handles  Toilet seats, toilet flush button, splash walls  lamp toggle switch  Armchairs  AC Controller  Remote Control  Telephone  Room accessories  Bathroom handles, taps, shower controls  Table tops  Handrails  Fridges externally (Handles)  Microwaves Internal/External  Kitchen Appliances (toasters, kettles, sandwich presses, ovens)  Light and power point switches  Remote Controls  Vending Machines  TVs  Dining Area Tables  Dining Area Chairs  Sneeze Guards  Benches</p>	<p>Wiping and disinfecting of surfaces utilising hospital grade disinfectant</p>
Office	<p>Entry Door Handles  Office Chairs (non-upholstered)  Office Chairs (upholstered)  PC Monitors  PC Towers  Keyboards  PC Mice  Headsets  Curtains &amp; Blinds  Door Frames  AC Controller  Doorknob/handles  Tables/desks  Telephones  Partitions</p>	<p>Wiping and disinfecting of surfaces utilising hospital grade disinfectant</p>
Olympic Room	<p>Entry Door Handles  Office Chairs (non-upholstered)  Office Chairs (upholstered)  PC Monitors  PC Towers  Keyboards  PC Mice  Headsets  Curtains &amp; Blinds  Door Frames  AC Controller  Doorknob/handles  Tables/desks  Telephones  Partitions</p>	<p>Wiping and disinfecting of surfaces utilising hospital grade disinfectant</p>
Other Toilets	<p>Entry Door handle / stainless steel plates  Light and power point switches  Soap dispensers  Toilet flush buttons  Toilet paper dispensers  Toilet seats  Toilet doors and locks  Splash walls  Sanitary Bins  Tap handles</p>	<p>Wiping and disinfecting of surfaces utilising hospital grade disinfectant</p>

Port-a-loos	<b>Entry Door handle / stainless steel plates</b> <b>Light and power point switches</b> <b>Soap dispensers</b> <b>Toilet flush buttons</b> <b>Toilet paper dispensers</b> <b>Toilet seats</b> <b>Toilet doors and locks</b> <b>Splash walls</b> <b>Sanitary Bins</b> <b>Tap handles</b>	Wiping and disinfecting of surfaces utilising hospital grade disinfectant
Recycling Stations	<b>Bin Tops &amp; Handles</b>	Wiping and disinfecting of surfaces utilising hospital grade disinfectant
Seating, Signage and Furniture	<b>Table benches</b> <b>Seats</b>	Wiping and disinfecting of surfaces utilising hospital grade disinfectant
Southern Bank Toilets	<b>Entry Door handle / stainless steel plates</b> <b>Light and power point switches</b> <b>Soap dispensers</b> <b>Toilet flush buttons</b> <b>Toilet paper dispensers</b> <b>Toilet seats</b> <b>Toilet doors and locks</b> <b>Splash walls</b> <b>Sanitary Bins</b> <b>Tap handles</b>	Wiping and disinfecting of surfaces utilising hospital grade disinfectant

## SIRC Hand Sanitising Locations

Location		Wall Mounted Dispenser	Pump Bottle
Western Bush Toilets	Male Toilet	X	
	Female Toilet	X	
Eastern Bush Toilets	Male Toilet	X	
	Female Toilet	X	
Start Line Amenities	Male Toilet	X	
	Female Toilet	X	
Breezway Bathrooms	On outside wall between bathrooms	X	
Northern Boatshed Bathrooms	On outside wall between bathrooms	X	
Grandstand Amenities	Male	X	
	Female	X	
	Accessible		X
	Accessible		X
Multi-Purpose Hut			X
Drug Testing Room			X
Olympic Room			X
Meeting Room			X
Boatshed Room			X
Seminar Room			X
Finish Tower	Toilets	X	
	Ground Floor		X
	1st Floor (Timing)		X
	2nd Floor (Commentary)		X
1800m hut			X
1500m hut			X
1000m hut			X
500m hut			X
Aligners hut			X
Start Tower			X